

BUYER DETAILS

Buyer Name (the company being assessed on this report)

If applicable, division / business unit(s) (as defined on the Achilles FPAL database)

Buyer Location End User Organisation (where known)

PRODUCT / SERVICES DETAILS

Product / Service Description

Review Period Start Date Review Period End Date (if applicable)

Installation/Location

SCORES

ELEMENT	SCORE										Not Applicable	
	POOR		MEDIocre		ADEQUATE		GOOD		EXCELLENT			
	1	2	3	4	5	6	7	8	9	10		
1. Specification												
2. Tender Process												
3. Bid Clarification												
4. Purchase Order/Contract Documents												
5. Communications												
6. Manufacturing/Service Support												
7. Quality Control												
8. Change Control												
9. Documentation												
10. Delivery												
11. Commercial Management												
12. Interfaces with Customer Systems												
13. Post Delivery Experience												
14. Co-operation and Relationships												
15. Supply Chain Code of Practice: Plan												
16. Supply Chain Code of Practice: Contract												
17. Supply Chain Code of Practice: Perform & Pay												

Broad work area of business on which this Performance Feedback report is based (tick one box only):

Design and/or Construction
 Operations and/or Maintenance
 Logistics and Facilities Management
 Other Service or Unspecified Equipment

Supplier Name:

Achilles FPAL Supplier Number:

Representative's Name:

Position:

Signature:

Date:

E-mail:

Tel No:

If you wish to prevent your Buyer knowing the source of this Performance Feedback, please tick box.

Completed Reports should be returned to Achilles FPAL:
 By Fax: 01224 337544
 By email to: pf@fpal.com
 By Post to: Achilles Information Ltd T/A First Point Assessment (FPAL), 7 Burnbank Business Centre, Souterhead Road, Altens, Aberdeen AB12 3LF

For Office Use Only	
PF Ident:	Initials and Date Entered:

Completion Guidance

FPAL BUYER PERFORMANCE REPORT 3

BUYER DETAILS

Buyer Name (the company being assessed on this report): **BP Exploration**

If applicable, division / business unit(s) (as defined on the Achilles FPAL database): **BP Exploration**

Buyer Location: **Aberdeen**

End User Organisation (where known): **BP Exploration**

PRODUCT / SERVICES DETAIL

Product / Service Description: **Wellhead Equipment**

Review Period Start Date: **01/01/2015**

Review Period End Date (if applicable): **10/02/2016**

Installation/Location: **Magnus**

SCORES

ELEMENT	SCORE										Not Applicable
	POOR		MEDIocre		ADEQUATE		GOOD		EXCELLENT		
	1	2	3	4	5	6	7	8	9	10	
1. Specification							V				
2. Tender Process							V				
3. Bid Clarification							V				
4. Purchase Order/Contract Documents							V				
5. Communications								V			
6. Manufacturing/Service Support								V			
7. Quality Control							V				
8. Change Control									V		
9. Documentation								V			
10. Delivery								V			
11. Commercial Management							V				
12. Interfaces with Customer Systems							V				
13. Post Delivery Experience									V		
14. Co-operation and Relationships								V			
15. Supply Chain Code of Practice: Plan								V			
16. Supply Chain Code of Practice: Contract								V			
17. Supply Chain Code of Practice: Perform & Pay								V			

Broad work area of business on which this Performance Feedback report is based (tick one box only):

Design and/or Construction: Operations and Maintenance: Logistics and Facilities Management: Other Service or Unspecified Equipment:

Supplier Name: WELLTECH

Achilles FPAL Supplier Number: 10047001

Representative's Name: PAUL ELLIOT

Position: PROJECT MANAGER

Signature: *Paul Elliot*

Date: 11/02/2016

E-mail: ELLIOT@WELLTECH.COM

Tel No: 01224 337534

If you wish to prevent your Buyer knowing the source of this Performance Feedback, please tick box:

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Mandatory information required

1. Add appropriate buyer details.
2. Add buyer location details.
3. Describe work.
4. Add details of the period that the feedback covers or provide the delivery date.
5. Add installation location details.
6. Complete scores for the buyer's performance – suppliers are encouraged to openly discuss the feedback. Not all elements may be applicable. Only score one element once.
7. The three SCCOP questions relating to tiered compliance **must be completed** for the report to be valid.
8. Add broad work area of business details.
9. Agreement is not required by buyer. Supplier can select a confidentiality box which will prevent buyer from seeing the source of the report.
10. Add ALL contact details, including signature.

Best practice tips

- ✓ For the report to be accepted for entry on the Achilles FPAL database, the Performance Feedback report **must be fully completed and signed**.
- ✓ Detailed Guidance Documents are available on www.fpal.com to Achilles FPAL Subscribers by accessing the Document Library option on the main menu.
- ✓ Tick the applicable box, either to confirm the confidentiality of the source of the Performance Feedback report or to confirm that the client (Buyer) is aware or has participated in the Performance Feedback report.
- ✓ Agree which party will forward Performance Feedback reports to Achilles FPAL for database entry.



Achilles FPAL
 Unit 7 Burnbank Business Centre, Southerhead Road, Altens, Aberdeen, AB12 3LF
 T: +44 (0)1224 337500 | F: +44 (0)1224 337544 | E: fpal@achilles.com | www.achilles.com
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