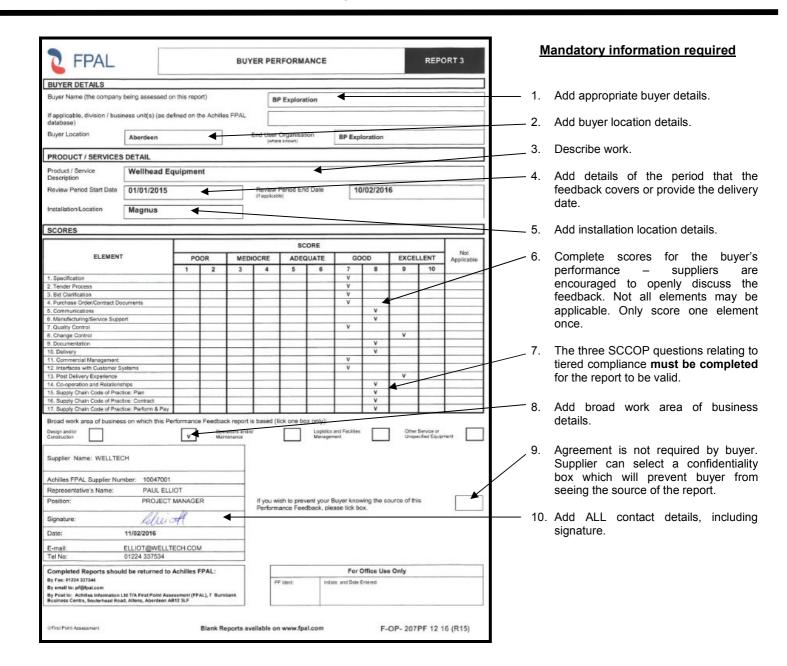


BUYER PERFORMANCE

REPORT 3

BUYER DETAILS													
Buyer Name (the company being assessed on this report)													
If applicable, division / business unit(s) (as defined on the Achilles FPAL database)													
Buyer Location				E	End User Organisation (where known)								
PRODUCT / SERVICES DETAILS													
Product / Service Description													
Review Period Start Date		·			Review Period End Date (if applicable)								
Installation/Location													
SCORES													
ELEMENT		SCORE											
		POOR		MEDIOCRE		ADE	ADEQUATE		GOOD		LENT	Not Applicable	
		1	2	3	4	5	6	7	8	9	10		
1. Specification													
2. Tender Process													
3. Bid Clarification													
Purchase Order/Contract Documents													
5. Communications													
Manufacturing/Service Support													
7. Quality Control													
8. Change Control													
9. Documentation													
10. Delivery													
11. Commercial Management													
12. Interfaces with Customer Systems													
13. Post Delivery Experience													
14. Co-operation and Relationships													
15. Supply Chain Code of Practice: Plan													
16. Supply Chain Code of Practice: Contract													
17. Supply Chain Code of Practice: Perform & Pay													
Broad work area of business on which this Performance Feedback report is based (tick one box only):													
Design and/or Construction Operations and Maintenance							Logistic Manage	s and Facilities ement			Service or ecified Equipa	ment	
Supplier Name:													
Achilles FPAL Supplier Number:													
Representative's Name:													
Position: If you wish to prevent your Buyer knowing the source of this													
Signature:						Performance Feedback, please tick box.							
Date:													
E-mail:													
Tel No:													
Completed Reports should be returned to Achilles FPAL:						For Office Use Only							
By Fax: 01224 337544 By email to: pf@fpal.com						PF Ident:	lni	tials and Date E	Entered:				
By Post to: Achilles Information L			AL), 7 Burnt	oank									
Business Centre, Souterhead Road, Altens, Aberdeen AB12 3LF													

Completion Guidance



Best practice tips

- ✓ For the report to be accepted for entry on the Achilles FPAL database, the Performance Feedback report must be fully completed and signed.
- ✓ Detailed Guidance Documents are available on www.fpal.com to Achilles FPAL Subscribers by accessing the Document Library option on the main menu.
- ✓ Tick the applicable box, either to confirm the confidentially of the source of the Performance Feedback report or to confirm that the client (Buyer) is aware or has participated in the Performance Feedback report.
- Agree which party will forward Performance Feedback reports to Achilles FPAL for database entry.

